

TOWN OF AMHERST
INFORMAL ASSESSMENT REVIEW APPLICATION *COMMERCIAL*

The following information is important for your informal assessment review. Please fill out the property information (Section 1) to the best of your ability, and add recent comparable property sales (Section 2) you feel support your case. **YOU MUST ALSO ATTACH THE COMMERCIAL PROPERTY SAMPLE I&E.** All information provided will be considered by the reviewer and becomes property of the Town of Amherst Assessor's Office.

SECTION 1

The following information relates to the subject property and can be obtained from the owner's knowledge of the property, the Property Inventory Books, or from public information on the internet.

Please Print

1. SECTION,BLOCK & LOT (SBL) NUMBER _____
2. PROPERTY TYPE/USE _____
3. PROPERTY ADDRESS _____
4. NAME & PHONE NUMBER OF PROPERTY OWNER _____
5. CURRENT ASSESSMENT \$ _____
6. REQUESTED ASSESSMENT \$ _____
7. REASON(S) REQUESTING REDUCED ASSESSMENT _____

(ATTACH ANY ADDITIONAL INFORMATION)

8. IF MULTI-FAMILY/MULTI TENANT, NUMBER OF ACTUAL UNITS _____
9. GROSS BUILDING AREA (SQUARE FOOTAGE) _____ YEAR BUILT _____
10. ACTUAL RENTABLE AREA _____
11. IMPROVEMENTS SINCE PURCHASE/LAST THREE YEARS _____

12. PRIOR SALES INFORMATION SALE PRICE _____ SALE DATE _____
13. PROPERTY CURRENTLY LISTED FOR SALE or LEASE (circle if yes)? - if yes attach details
14. RECENT APPRAISAL - PAST 5 YEARS - YES or NO, if yes attach copy
15. RECENT APPRAISAL - IF YES, REASON (purchase, listing, estate planning, etc.) _____
16. RECENT APPRAISAL - IF YES, VALUE \$ _____
17. LAND SIZE FRONTAGE _____ DEPTH _____ / ACRES _____
18. INVENTORY CORRECTIONS-IS THERE INFORMATION ON YOUR PROPERTY RECORD THAT DIFFERS FROM WHAT ACTUALLY IS ON YOUR PROPERTY - attach list
19. ATTACH PHOTOGRAPHS OR PROPERTY SURVEY IF APPLICABLE

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SECTION 2

LIST 4 COMPARABLE PROPERTIES THAT HAVE SOLD RECENTLY IN YOUR AREA

Please Print

1. ADDRESS _____ SBL # _____
SALE PRICE _____ SALE DATE _____
YEAR BUILT _____ STYLE _____ GBA _____
LAND SIZE _____ PUBLIC OR PRIVATE SEWER _____
ANY COMMENTS ON COMPARABLE _____

(attach additional pages, if needed)

2. ADDRESS _____ SBL # _____
SALE PRICE _____ SALE DATE _____
YEAR BUILT _____ STYLE _____ GBA _____
LAND SIZE _____ PUBLIC OR PRIVATE SEWER _____
ANY COMMENTS ON COMPARABLE _____

(attach additional pages, if needed)

3. ADDRESS _____ SBL # _____
SALE PRICE _____ SALE DATE _____
YEAR BUILT _____ STYLE _____ GBA _____
LAND SIZE _____ PUBLIC OR PRIVATE SEWER _____
ANY COMMENTS ON COMPARABLE _____

(attach additional pages, if needed)

4. ADDRESS _____ SBL # _____
SALE PRICE _____ SALE DATE _____
YEAR BUILT _____ STYLE _____ GBA _____
LAND SIZE _____ PUBLIC OR PRIVATE SEWER _____
ANY COMMENTS ON COMPARABLE _____

(attach additional pages, if needed)

Based on the sale of the above properties, I believe that the ESTIMATED FULL MARKET VALUE FOR THE SUBJECT PROPERTY as of March 1st is \$ _____

I certify that all statements made on this application are true and correct to the best of my knowledge and belief: Signed _____ Date _____