

**RENEWAL**  
**Senior Citizen**  
**Low Income Exemption**

**DURING THIS PANDEMIC, WE ARE DISCOURAGING THE PERSON TO PERSON VISIT TO  
OUR OFFICE, FOR YOUR SAFETY AND OUR STAFF**

Enclosed is your RP-467 Renewal application for your Senior Citizen Low Income Exemption.  
This exemption must be renewed each year.

APPLICATIONS ARE ACCEPTED  
**October 15, 2022 through MARCH 1, 2023**

File using your **2021** Income

**Please provide the following:**

- Application- RP-467-Rnwl (enclosed) – completed & **signed**  
(*Please include phone number and email address!*)
  
- **2021 Total Gross Income**- the 2021 total gross income of **all** owners and any spouses of owners residing on the premises must be **\$37,399** or less.
  - **2021 Income Tax (if filed)** Federal and/or NYS – signed
  - **2021 Statements** Please provide your income documentation, including Social Security Statements, all 1099 forms, and other income.
    - This includes Year-End Reports for IRA/Annuity accounts. Year-End Reports are provided by the IRA company/bank. **Income tax preparers do not use this Annual Statement/Year-End report.**
    - IRA **distribution** is NOT included as income.
      - The *earnings (interest, income, dividends)* on this type of account are included as income for this exemption.

**SAFE STEPS IF YOU DON'T WANT TO RENEW YOUR SENIOR EXEMPTION IN PERSON**

● **2 OPTIONS FOR TOUCHLESS RENEWAL**

1. **By Mail**

PLACE ALL YOUR INFORMATION AND APPLICATION IN AN ENVELOPE ALONG WITH A SELF ADDRESSED STAMPED ENVELOPE (WE WILL MAIL YOU BACK A COPY OF YOUR APPLICATION AS YOUR RECEIPT. Please indicate if you want your statements sent too.)

MAIL TO: TOWN OF AMHERST ASSESSOR'S OFFICE  
5583 MAIN STREET  
WILLIAMSVILLE. NY 14221 716-631-7038

2. **Drop off**

PLACE IN THE DROP BOX LOCATED INSIDE THE BACK DOOR OF THE TOWN HALL  
(Provide a self- addressed stamped envelope for return of a receipt and any originals you want back)