

2020

AMHERST POLICE DEPARTMENT- LIST OF RECORDS MAINTAINED

Administrative

Budget Information
Accounting Records
Purchasing Records
Legal Affairs
APD Contracts
Union Contracts: CSEA/PBA
Grant Administration Records
SOP's
Employment Records
Payroll/Attendance
Worker's Compensation Files
OSHA Records
Insurance Claims
Civil Service Lists/Notifications

Training & Accreditation

Recruiting Records
Field Training Records
Training Notices/Logs
Lesson Plans
Accreditations
Firearm Training & Qualification
Firearm Certifications
Range Records

Operations

APD Forms
Computer Records:CHARMS/TermLite
Police/Arrest Reports
Police/Arrest Blotters
DIR's
710.30's
Radio Sheets
Summonses/Tickets/Parking

Electronic Image Files
Film Negative Files
Historical Mugshots
Youth Bureau Records/Corres.
Missing Person Reports/Photos
Child Abuse Referrals
Youth Bureau Detention Logs
Narcotics Bureau Records

Operations continued

Tow Slips

Accident Reports/Info Exchange Forms

Accident Investigation Records

Investigative Files

 Law Enforcement Teletypes

 Parolee Release Info

Case Management Worksheets

Arrest/Case Jackets

Arrest Cards

Statements

Evidence Logs/Tags

Evidence Lab Processing Records

Evidence and Property Tracking Forms

911 Tape Records

911 Corrections

FOIL Requests

Background Check Requests

Crime Victim Info Requests

General Corres. Files

UCR Data and Reports

DVAM Program Records

Red Book/Special Events Books

Officer Stats

Business File

Commercial Vehicle Enforcement

Bike cards (lost/found)

Alzheimer's/Wanderers List

Unregistered Motor Vehicles

Intelligence Records/Files

Appearance Tickets

Court Subpoenas/Summonses

Sealed Court Disposition Records

Warrant Records

Orders of Protection

Prisoner Log Books/Intake Records

Booking Video Tapes/Records

Datamaster Records

Fingerprint Cards

DNA Receipts/Correction Law

Technical Services Records

 FCC Licensing Information

License Plate Reader Daily User

Traffic Complaint Logs

Impound Vehicle Inventory

Alarm Ordinance Info.

Weapons Inventory

MSDS Sheets

Disposal Records

Firearms Licenses/Permits

DEC Permits

Permit/Licenses Requests

Trespass Notices

Vehicle Repo Records

Vehicles & Equipment

Range Equipment Inventory/Issued
Vehicle Maintenance Logs
 Speedometer Calibration Certificate
Vehicle Registration Info

Fleet Management/Bids
Uniform Records
Communications Equipment

Buildings & Maintenance

Inspection Records:
 fire extinguishers
 elevator
 fuel area suppression system
 photo lab fume hood
 building sprinkler system
 cell block
Fuel Receipts
Records of filter/trap cleaning

Community Service

D.A.R.E. Records
Youth Police Academy Records
Citizens Police Academy Records
Safety Education
Child Seat Program Records
Sex Offender Files/Notifications
Project Child Find Records
Community Education Records