



Amherst Town Board

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Kathleen Cooper
Town Clerk

Meeting: 10/15/18 07:00 PM
Department: Town Clerk
DOC ID: 19373

RESOLUTION 2018-1117

ADOPTED

Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of Amherst, location code 30045, hereby establishes the following standard work days for the attached official and will report the official to the New York State and Local Retirement System based on time keeping system records or their record of activities submitted by said official to the Deputy Town Clerk.

SEE ATTACHED

FINANCIAL IMPACT:

None

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Brian Kulpa, Supervisor
SECONDER:	Deborah Bruch Bucki, Councilmember
AYES:	Kulpa, Spoth, Bucki, Berger, Lavin



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev. 8/15)

BE IT RESOLVED, that the _____ Town of Amherst _____ / _____ (Location Code) _____ hereby establishes the following standard work days for these titles and _____ (Name of Employer)

will report the officials to the New York State and Local Retirement System based on their record of activities:

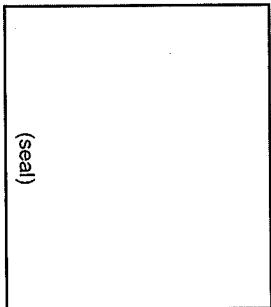
Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
Councilmember	6	Jacqueline Berger			<input type="checkbox"/>	1/01/18 - 12/31/21	24.95	<input type="checkbox"/>
Appointed Officials								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Kathleen Cooper, secretary/clerk of the governing board of the Town of Amherst, of the State of New York, (Name of secretary or clerk) (Circle one) (Name of Employer)
 do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 15th day of October, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Amherst on this _____ day of 20_____, 20_____, (Signature of the secretary or clerk) (Name of Employer)

Affidavit of Posting: I, Kathleen Cooper, being duly sworn, deposes and says that the posting of the (Name of secretary or clerk)
 Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the (Date)
 Employer's website at _____
 Official sign board at _____
 Main entrance secretary or clerk's office at _____



Town of Amherst Log

Councilmember: Jacqueline G Berger

Year 2018	Description	Hours
March 1	Met with constituents	2
	Town Hall Office / Reviewed materials	4
	Energy Conservation Citizens Advisory Committee	2
March 2	Meeting with Maggie Winship	1
	Niagara Falls Blvd Charter	2
	Meetings with Department Heads	4
March 3	Returned phone calls and emails/ Reviewed committee information	5
March 4	Reviewed materials for Board Meeting	6
March 5	Meeting with Erie County Health Department	2
	Town Hall Office / Work Session / Board Meeting	7
March 6	Amherst Task Force Healthy Communities	2
	Reviewed committee minutes and materials	4
March 7	Meeting with Chief Askey	3
	Conservation Advisory Council Meeting	3
March 8	Town Hall Office / Review Materials	6
March 9	Town Hall Office / Review Materials	6
March 10	Amherst YES Event	2
	USA Hockey	1
March 11	USA Hockey	3
March 12	Town Hall Office / Planning	4
	Clean Energy Community Committee	2
March 13	Meet with Mary-Diana Pouli , Recreation Commission, and Amherst Committee on Disability	5
March 14	Amherst Youth Board	2

	Reviewed committee materials	4
March 15	Phone calls/ emails/ reviewed materials	3
March 16	Amherst IDA	2
	Meetings with Dept. Heads	4
March 17	USA Hockey	3
March 18	Youth Consortium Recognition	3
March 19	Town Hall Office / Work Session / Board Meeting	9
March 20	Phone calls/ reviewed materials	3
March 21	Phone calls/ reviewed materials	4
March 22	Phone calls/ reviewed materials	2
March 23	Chamber Ribbon Cutting	2
	Town Hall Office	6
March 24	USA Hockey	4
March 25	USA Hockey / Commendations	4
March 26	Meeting with ACAC and Supervisor and staff	3
March 27	Met with constituents	3
March 28	Town Hall Office	4
March 29	Town Hall Office / Meetings	6

Total March Hours 150

2018	Description	Hours
April 2	Reviewed materials/ user agreements	4
April 3	Meeting about MM Baseball	2
	Reviewed materials	4
April 4	Amherst Conservation Advisory Council	3
	Town Hall Office / Review Materials	5
April 5	Energy Conservation Citizens Advisory Committee	3
April 6	Town Hall Meetings / review materials	7
April 7	Garnet Park	3
April 8	Phone calls/emails/ reviewed Town Code	6
April 9	Signage and Sponsorship Meeting	2
	Clean Energy Communities Committee	2
	Town Hall Office	4
April 10	Review materials, Recreation Commission and Disability Committee Meetings	6
April 11	Town Hall Meetings	6
	Amherst Youth Board	1
April 12	Contracts Meeting	2
	Town Hall Office / Review Materials/ meetings	5
April 13	Meeting Northtown Hotel	2
	Town Hall Office/ reviewed materials	6
April 15	Reviewed materials/emails/phone calls	5
April 16	Town Hall Office / Work Session / Board Meeting	9
April 17	Central Alarm	4
April 18	Playground Meeting	2
	Town Hall Office/ reviewed materials	6
April 19	Meeting with Ellen Banks and Sara Schultz	2
	Reviewed Clean Energy Communities Information	4
April 20	Prevailing Wage Training	2

	Meeting regarding payment processes	2
	Meeting with Larry Grainer	2
	Town Hall Office	2
April 22	Reviewed materials/ phone calls/ emails	4
April 23	Reviewed materials/ phone calls/ emails	3
April 24	Reviewed materials/ phone calls/ emails	6
April 25	9/11 Committee	2
	Meeting Planning	1
	Meeting Comprehensive Plan	2
	Town Hall Office/ Phone Calls/ Correspondence	3
April 26	Highway Dept./ Pat Lucey	3
April 27	Reviewed materials/ phone calls/ emails	4
April 30	Meeting with Mary-Dianna Pouli	2
	Special Board Meeting	1
	Town Hall Office/ reviewed materials	5

Total April Hours 149

2018	Description	Hours
May 1	Neighborhood Forum - Snyder	2
	Town Hall Office/ reviewed materials	5
May 2	Meeting with Developer	1
	Town Hall Office	4
	Amherst Conservation Advisory council	3
May 3	Energy Conservation Citizens Advisory Committee	3
	Garnet Park Discussions	2
May 4	Town Hall Office	6
May 5	Bicentennial Interclub Luncheon	4
May 6	Phone Calls	1
May 7	Erie county Opioid Task Force	3
	Clean Energy Communities Committee	2
	Town Hall Office	3
May 8	Chamber of Commerce and Town Event	2
	Recreation Commission and Amherst Committee on Disability	4
	Phone calls	1
May 9	Amherst Youth Hockey Meeting and Dinner	3
	Phone calls	2
May 10	Neighborhood Forum – East Amherst	3
	Town Hall Office	2
May 11	Town Hall Office	4
May 12	Review materials/ emails/phone calls	2
May 13	Review materials/ emails/phone calls	4
May 14	Neighborhood Forum – Ellicott Creek	3
	Town Hall Office/ review materials	4
May 15	Meetings in Planning Dept.	2
	Town Hall Office	4

May 16	Meeting in Planning	1
	Playground Meeting	1
	Town Hall Office / Work Session / Board Meeting	7
May 17	Meetings Town Hall	3
May 18	Meetings Town Hall	3
May 19	Town Hall Office/ review materials	5
May 20	Town Hall Office/ review materials	5
May 21	Neighborhood Forum - Getzville	3
	Phone calls	2
May 22	Neighborhood Forum - Audubon	3
	Casey Road Meeting	1
	Town Hall Office	4
May 23	Phone calls	1
May 24	Reviewed materials/ phone calls/ emails	6
May 25	Town Hall Office/ review materials	6
May 26	Phone calls	1
May 27	Garnet Park Vandalism Incident & Police	5
May 29	Neighborhood Forum – North Amherst	3
	Memory Tree Program	1
	Town Hall Office/ review materials	3
May 30	Review materials/phone calls	6
May 31	Town Hall Office/ review materials	4

Total May Hours 150